YEŞİL SİYAH DENİZCİLİK LOJİSTİK LİMİTED ŞİRKETİ
PRIVACY NOTICE REGARDING THE PROCESSING OF PERSONAL DATA FOR EMPLOYEES OR AUTHORIZED REPRESENTATIVES OF BUSINESS PARTNERS, SUPPLIERS

As Yeşil Siyah Denizcilik Lojistik Limited Şirketi (the "Company"), we greatly emphasize the security of your personal data. Therefore, in our role as "Data Controller" according to the Personal Protection Law no 6698 (the "Law") and the Communique on the Principles and Procedures to comply With the Fulfillment of the Obligation to Inform (the "Communique"), we here at the Company would like to explain to the employees of suppliers how their personal data are being collected and processed as well as for how long such data will be retained.

The following actions are carried out in line with the requirements of legislation while utilizing your personal data:

E-INVOICES, E-ARCHIVE INTEGRATION

The personal data being processed within the context of E-invoices and e-archive integration are as follows:

- Name-surname, T.R. ID number, tax ID number, signature,
- Address, phone number, e-mail.

Personal data processed within the context of E-invoices and e-archive integration shall be retained for ten years after the legal obligation ceases to exist.

Personal data used within the context of E-invoices and e-archive integration are collected with the following methods:

- Personal data you provide physically or digitally or information and documents conveyed to the Company by third persons who served as your references are collected by automated and non-automated means.

- The personal data that is collected is kept in your file, on the Company servers, and their backups.

Personal data collected within the context of E-invoices and e-archive integration are processed for the following purposes:

- Conducting activities in compliance with legislation,
- Conducting contract negotiations,
- Management of accounting and financial affairs,
- Engaging in communication activities.

The personal data collected within the scope of E-invoices and e-archive integration are being processed based on the following legal grounds:

- Explicit consent for the transfer of data abroad,
- Performance of statutory obligations,
- Performance of a contract.

The personal data collected within E-invoices and e-archive integration scope may be shared with the following persons. The personal data is being transferred abroad:

- Competent public authorities and agencies,
- Group companies,
- Business partners.

TAKING OUT A LOAN

The personal data being processed within the context of taking out a loan are as follows:

- Name-surname, signature

Personal data processed within the context of taking out a loan shall be retained for ten years after the legal obligation ceases to exist.

Personal data used within the context of taking out a loan are collected with the following methods:

- Personal data you provide physically or digitally or information and documents conveyed to the Company by third persons who served as your references are collected by automated and non-automated means.
- The personal data that is collected is kept in your file, on the Company servers, and their backups.

Personal data collected within the context of taking out a loan and generating an employee personnel file are processed for the following purposes:

- Purchase of goods/services,
- Conducting contract negotiations,
- Management of accounting and financial affairs,

The personal data collected within the scope of taking out a loan and generating an employee personnel file are being processed based on the following legal grounds:

- Explicit consent for the transfer of data abroad,
- Required for the performance of a contract.

The personal data collected within the scope of taking out a loan and generating an employee personnel file may be shared with the following persons. The personal data is being transferred abroad:

- Business partners,
- Competent public authorities and agencies.

SHARING INFORMATION WITH ACCOUNTANTS

The personal data being processed within the context of sharing information with accountants are as follows:

- Name-surname, birth date, and place, marital status, T.R. ID no,

national ID,
- Address, e-mail address, contact address, KEP (Registered Email), telephone number,
- Invoice, instrument, check details, fee/price information.

Personal data processed within the context of sharing information with accountants shall be retained for ten years after the end of the legal relationship.

Personal data used within the context of sharing information with accountants are collected with the following methods:

- Personal data you provide physically or digitally or information and documents conveyed to the Company by third persons who served as your references are collected by automated and non-automated means.
- The personal data that is collected is kept in your file, on the Company servers, and their backups.

Personal data collected within the context of sharing information with accountants are processed for the following purposes:

- Managing/controlling business affairs,
- Conducting contract negotiations,
- Management of accounting and financial matters,
- Engaging in communication activities.

Personal data collected within the context of sharing information with accountants are being processed based on the following legal grounds:

- Explicit consent for the transfer of data abroad,
- Statutory provisions.

Personal data collected within the context of sharing information with accountants may be shared with the following persons. The personal data is being transferred abroad:

- Competent public authorities and institutions,
- Business partners.

TRADE REGISTRY DOCUMENTATION AND CIRCULARS FOR COMPANY DIRECTORS

The personal data being processed within the context of documentation and circulars for company directors at the trade registry are as follows:

- Name-surname, T.R. ID number, signature.

Personal data processed within the context of documentation and circulars for company directors at the trade registry shall be retained for ten years after the termination of the agreement.

Personal data used within the context of documentation and circulars for company directors at the trade registry are collected with the following methods:

- Personal data you provide physically or digitally or information and documents conveyed to the Company by third persons who served as your references are collected by automated and non-automated means.
- The personal data that is collected is kept in your file, on the Company servers, and their backups.

Personal data collected within the context of documentation and circulars for company directors at the trade registry are processed for the following purposes:

- Conducting activities in compliance with legislation.

Personal data collected within the context of documentation and circulars for company directors at the trade registry are being processed based on the following legal grounds:

- Explicit consent for the transfer of data abroad,
- Performance of a contract.

Personal data collected within the context of documentation and circulars for company directors at the trade registry may be shared with the following persons. The personal data is being transferred abroad:

- Group companies,
- Business partners,
- Competent public authorities and agencies.

EXECUTION OF CONTRACTS

The personal data being processed within the context of the execution of contracts are as follows:

- Name-surname, T.R. ID number, signature, Tax ID number,
- Address, e-mail address, contact address, KEP (Registered Email), telephone number.

Personal data processed within the context of the execution of contracts shall be retained for ten years after the termination of the contract.

Personal data used within the context of the execution of contracts are collected with the following methods:

- Personal data you provide physically or digitally or information and documents conveyed to the Company by third persons who served as your references are collected by automated and non-automated means.
- The personal data that is collected is kept in your file, on the Company servers, and their backups.

Personal data collected within the context of the execution of

contracts are processed for the following purposes:

- Conducting activities in compliance with legislation,
- Managing/controlling business affairs,
- Purchase of goods/services,
- Managing wage policy.

Personal data collected within the context of the execution of contracts are being processed based on the following legal grounds:

- Required for the performance of a contract,
- Explicit consent for the transfer of data abroad.

Personal data collected within the context of the execution of contracts may be shared with the following persons. The personal data is being transferred abroad:

- Natural persons or private legal entities,
- Shareholders,
- Business partners,
- Subsidiaries and affiliates,
- Group companies,
- Competent public authorities and agencies.

ISSUING INVOICES, CHECKS, AND INSTRUMENTS

The personal data being processed within the context of issuing Invoices, Checks, and Instruments are as follows:

- Name-surname, T.R. ID number, tax ID number, signature,
- Address.

Personal data processed within the context of issuing Invoices, Checks, and Instruments shall be retained for ten years after the termination of the agreement.

Personal data used within the context of issuing Invoices, Checks, and Instruments are collected with the following methods:

- Personal data you provide physically or digitally or information and documents conveyed to the Company by third persons who served as your references are collected by automated and non-automated means.
- The personal data that is collected is kept in your file, on the Company servers, and their backups.

Personal data collected within the context of issuing Invoices, Checks, and Instruments, as well as generating an employee personnel file, are processed for the following purposes:

- Engaging in product/service sales,
- Management of accounting and financial affairs,
- Engaging in communication activities,
- Conducting activities in compliance with legislation,
- Managing/controlling business affairs.

Personal data collected within the context of issuing Invoices, Checks, and Instruments and generating an employee personnel file are being processed based on the following legal grounds:

- Explicit consent for the transfer of data abroad,
- Required for the performance of a contract.

Personal data collected within the context of issuing Invoices, Checks, and Instruments may be shared with the following persons. The personal data is being transferred abroad:

- Natural persons or private legal entities,
- Shareholders,
- Business partners,
- Subsidiaries and affiliates,
- Group companies,
- Competent public authorities and agencies.

Green&Black
Shipbrokers

BUSINESS FOLLOW-UP

The personal data being processed within the context of business follow-up are as follows:

- Name-surname, T.R. ID no, tax ID no, date of birth, place of birth, signature,

Personal data processed within the context of business follow-up shall be retained for ten years after termination of the agreement.

Personal data used within the context of business follow-up are collected with the following methods:

- Personal data you provide physically or digitally or information and documents conveyed to the Company by third persons who served as your references are collected by automated and non-automated means.
- The personal data that is collected is kept in your file, on the Company servers, and their backups.

Personal data collected within the context of business follow-up are processed for the following purposes:

- Conducting activities in compliance with legislation,
- Managing/controlling business affairs,
- Conducting contract negotiations.

Personal data collected within the context of business follow-up are being processed based on the following legal grounds:

- Explicit consent for the transfer of data abroad,
- The processing of personal data belonging to the parties to the agreement is required, provided it directly pertains to the execution or performance of a contract.

Personal data collected within the context of business follow-up may

be shared with the following persons. The personal data is being transferred abroad:

- Natural persons or private legal entities,
- Shareholders,
- Business partners,
- Subsidiaries and affiliates,
- Group companies,
- Competent public authorities and agencies.

If you consent, until we receive a request to the contrary from you, we will retain your competency verification in the Company database and physical archives to use the above-stated personal data concerning any positions that may become available at our Company.

Under article 11 of the Law, as a data subject, you are entitled to submit requests to our Clinic, the data controller, concerning your below-stated rights:

- To learn whether your personal data is being processed,
- If your personal data has been processed, to demand information about it,
- To learn the purpose for the processing of your personal data and whether these have been used in line with such purpose,
- To know the third persons to whom your data has been transferred, whether in the country or abroad,
- if your personal data has been processed inaccurately or incompletely, request the correction thereof as well as request the notification of third persons to whom such personal data may have been transferred,
- to ask for the erasure or destruction of your personal data, even if processed by the provisions of the Law and other relevant legislation if the reasons for the processing of the data have ceased to exist, as well as to request the notification of third persons to whom such personal data may have been transferred concerning it,

- to object to any conclusions against your interests as may have been reached by analyzing the data processed exclusively through automated systems,
- Claim compensation for any damages suffered because of the unlawful processing of your personal data.

Under the Communique on the Principles and Procedures for Requests Submitted to Data Controllers, you may submit any requests you have about your rights mentioned above to our Company address at “Zorlu Center T0-36, 34340 Beşiktaş / İstanbul” in writing and bearing your wet signature directly by hand, using a notary public or use your email to email to us at all@gnbmar.com.

Respectfully,

YEŞİL SİYAH DENİZCİLİK LOJİSTİK LİMİTED ŞİRKETİ

DATE :

PERSON BEING NOTIFIED :

SIGNATURE :